

CHECKLIST FOR CONTRACTOR VISITS

DATE OF VISIT: _____ TIME: _____

Names of persons claiming access to land:			
Vehicles Registration Number (s)			
Contractor -	Company Name		
Address			
Tel No			
Supervisor's Name			
Tel No			
Job Title			
Copy of Public Liability Insurance Seen?	YES	NO	Policy No:
Copy of Employer's Liability Compulsory Insurance Seen?	YES	NO	Policy No:
Risk Assessment Seen?	YES	NO	
Name & qualifications of competent person carrying out risk assessment			
Method Statement Seen? ¹	YES	NO	
Name of responsible person preparing method statement			
Fire Arms Carried?	YES	NO	Firearms Licence No:
Firearms Licence No Checked with Police?	YES	NO	
Proof of Relevant Training received?	YES	NO	
Name		Certificate	
Name		Certificate	
Any Comments			

Useful Numbers

Police: (Non- Emergency) 01267 226499. **Shot Gun Licensing Queries** 01267 226499

Bovine Tb team (based at Crymych) : Sgt Aled Davies 07976 495334, PC Vanessa Richards

RSPCA Animal Cruelty Line 0300 1234 999

¹ A method statement should define the work to be done in sufficient detail to ensure that it is done safely and to an acceptable and consistent standard. It should identify the risks to operators and all others affected and state clearly a system of work which minimises these. It should certainly go into great detail on carrying and use of firearms, but in our opinion should also cover such issues as:- access, steep and uneven ground, cliff edges etc; minimisation of distress to trapped animals, dealing with pets and other non target species, when/how to call a vet; emergency procedures especially where access is difficult and mobile phone signals unreliable. It should also give details of arrangements for supervision of the work and also independent monitoring.